



# NEW JERSEY EMISSION INSPECTOR TRAINING

## TRAINING INFORMATION

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### OVERVIEW:

In order to be licensed as a Motor Vehicle Emission Inspector, an applicant must complete an approved training program that provides a detailed understanding of inspection related issues. The NJGCA Emission Inspector course offers comprehensive instruction that fulfills all state requirements.

Our course curriculum includes an overview of state rules, regulations, and various emission repair issues. Technicians will be required to pass both a Written Exam and Hands-On Exam (as proctored by MVC Staffers). Technicians passing these exams will be certified and licensed as Motor Vehicle Emission Inspectors (INL license holder).

The Training Curriculum is as follows:

**DAY 1: Classroom Training and Written Exam**

**DAY 2: Gasoline Hands-On Training**

**\*\*\*Gasoline Inspection Equipment Only\*\*\***

**DAY 3 (OPTIONAL): Diesel Hands-On Training**

**\*\*\*See below for details and pricing\*\*\***

### GENERAL INFORMATION & REGISTRATION PROCESSING:

1. Students are officially registered for a training session once a complete online-application is submitted (which includes a copy of student's driver's license), payment is made through the payment portal, **and** the student (or student's employer) receives an email confirmation. As class space is limited; a submission alone does not guarantee registration.
2. All classes are first come, first serve. If a student expresses an interest in a training session, but a completed application is not received, the spot will be given to the next available student.
3. Per MVC guidance, class sizes are limited to 10 students. All students must pass a background check in order to take the NJ Emission Inspector exam and earn INL credentials.
4. If a student registers for a class, but subsequently does not attend that class, a \$100.00 **reservation service charge** will be applied before any reimbursements are issued.

### PAYMENT AND PROCESSING:

1. Payments are made at the time of registration, and submitted through credit card processing on the NJGCA web portal.  
**\*\*\*If you cannot pay by credit card, please contact the Training Coordinator at [training@njgca.org](mailto:training@njgca.org) for further instructions**
2. If your application selections indicates you are an NJGCA Member and paying the Member rate, and final processing reveals you are not a Member, your Application will be amended to reflect your membership status and the Non-Member rate will be applied.
3. If you require **"Day 3 - Diesel Hands-On Training"**, please note that the required \$100.00 fee is **not** paid to NJGCA, but directly to the instructor. If paying for Day 3 by check, please make it payable to **Tech Train, LLC**
4. The arrangements for this selection can be made directly with the instructor. Our instructor will travel to your location of employment (*or other designated location*) to conduct the **Diesel Emissions Inspector Hands-On Training**.



### **SAFETY & COVID-19 INFORMATION:**

1. Due to the ongoing COVID-19 pandemic, the dates and times outlined in the online-application(s) are subject to change in compliance with ongoing public safety directives, as mandated by Federal and State officials.
2. If a class is cancelled because of official government orders (or, alternatively, due to a directive by the property management company), NJGCA will make every effort to consult with MVC and reschedule the class in a timely manner.
3. Your safety is a top priority. To safeguard the health of our students and staff, class participants are required to wear face covering while inside the building (including the common areas, the classroom, etc) and respect social distancing guidelines while attending our training.

### **TRAINING DAY PROCEDURES & DETAILS:**

1. When you arrive for the start of training, you must bring your actual, physical driver's license.
  - If you have an **out of state driver's license**, you must bring your license **AND** Six Points of Identification (originals) to class with you.
  - If you need further information on New Jersey's Six Points of Identification, please contact the Training Coordinator at [training@njgca.org](mailto:training@njgca.org) and a fact-sheet will be emailed to you with details.
2. Once your in-class training is complete, you will be awarded a Certificate as proof of completion.
3. At the end of Day 1, NJMVC will administer a written test. You must earn an 80% on the test.
4. At the end of Day 2, you will receive a Certificate for completing your Hands-On Training.

### **AFTER TRAINING IS COMPLETED AND CERTIFICATES AWARDED:**

1. After completing your Gasoline Hands-On Training on Day 2, NJMVC will make an appointment to visit you at your place of employment to administer the **Gasoline Hands-On Test**.
  - **PLEASE NOTE:** When MVC arrives to conduct the Gasoline Hands-On Test, you will need to present your **Gasoline Hands-On Training Certificate** (as proof that you completed Day 2) and you will need a check payable to NJMVC for \$50 for the license fee. ***This is to be given to MVC officials (not NJGCA) on the day of your Test.***
2. If you opt to complete your Diesel Hands-On Training, NJMVC will make an appointment to visit you at your place of employment to administer the **Diesel Hands-On Test**.
  - **PLEASE NOTE:** When MVC arrives to conduct the Diesel Hands-On Test, you will need to present your **Diesel Hands-On Training Certificate** (as proof of completion) and you will need a check payable to NJMVC for \$50 for the license fee. ***This is to be given to MVC officials (not NJGCA) on the day of your Test.***
3. After receiving your NJ Emissions **Gasoline Inspection License** via mail, you must get your Biometric Finger Printing done in order to be able to inspect a vehicle. Parsons has CIF Locations available for Biometric Collection:

South Brunswick: 2236 Route 13, Dayton, NJ 08810

Secaucus – County Ave & Secaucus Road, Secaucus, NJ 07094

Wayne – 160 Canfield Avenue, Randolph, NJ 07869

Cherry Hill – 617 Hampton Road, Cherry Hill, NJ 08002

Mays Landing – 1477 19th Hamilton Industrial Park, Mays Landing, NJ 08330