For State use only:	Check Received	☐ Yes
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## **New Jersey Department of Environmental Protection**Site Remediation and Waste Management Program

# UNDERGROUND STORAGE TANK FACILITY CERTIFICATION QUESTIONNAIRE

Date Stamp (For Department use only)

□ No

Completion of this UST Facility Certification Questionnaire will satisfy the registration requirements of the Underground Storage of Hazardous Substances Act, N.J.S.A. 58:10A-21 et seq., and the Underground Storage Tank Rules N.J.A.C. 7:14B et. seq. An owner or operator's submission of false, inaccurate, or incomplete information on this Questionnaire constitutes a violation of these regulations and may result in a delay or denial of a Registration.

•	•	f faise, inaccurate, or inco I may result in a delay or (	emplete information on this denial of a Registration.	; Questionnaire
SECTION A. GENERA	L FACILITY INFORMATION	ON		
UST Facility # (Program	m Interest ID):			
UST Facility Name:				
		(Townsh		
County:		Zip Code	e:	
List the name and conta Block and Lot numbers		r of the real property on whi	ch the UST facility is located	and the municipal
Real Property Owner:				
			Zip Code: _	
Phone Number:	E	mail Address:		
Block #	Lot #(s)	Block #	Lot #(s)	
Block #	Lot #(s)	Block #	Lot #(s)	
Block #	Lot #(s)	Block #	Lot #(s)	
1. Type of Submissio	n (Check all that apply)			
b) Registration o c) Change, corre amendment b d) Annual renew	f an existing underground section, or amendment to an ection) pelow) al	existing facility registration	egistered. (Complete Attachr (Check type of change, corr	ection, or
If "c" is checked above	e, please check the approp	riate type of change, correc	tion, or amendment below (d	:heck all that apply)
UST Facility C	Operator	☐ Substantial Modificati ☐ Tank(s) and/or Piping ☐ Closure (Complete Att	oduct(s) Stored (Complete Action(s) (Complete Attachment A) (Complete Attachment A) (achment A - 3, 4,10C) (attach whole policy listing)	A - 12B)
Other (please	specify):			
2. Total number of regu	ulated underground storag	e tanks at facility:		
3. Total capacity of reg	ulated underground storag	je tanks at facility (gallons):		

пот	Facility #		
UO I	I acility #		

4. Facility Type		
	☐ Charitable / Public Scho☐ Residential	ool 🗌 Farm
5. Is this facility a retail service station?	<del></del>	Yes No
Is this facility a heating oil sales / distribution center?		
SECTION B. UST FACILITY OWNER AND OPERATOR INFOR	MATION	
1. UST Facility Owner (Owner of tanks)		
Name of UST Facility Owner:		
Mailing Address:		Zin Codo:
Municipality:		Zip Code:
Name of UST Facility Owner Contact:		Title:
Mailing Address:		
Municipality:		Zip Code:
Phone Number: Ext:	Fax:	
Email Address:		
If the owner is a corporation, a limited liability company, a partners complete the following:  NJ Business Entity 10-digit ID #: Type  Date of original business formation or date registration filed w  Name of the corporate officer, partner, or other person with p  regarding this UST Facility:  Phone Number:  Email Address:	of business entity: vith the State: rimary decision making au	thority
2. UST Facility Operator		.,
Municipality:		Zip Code:
Name of UST Facility Operator Contact:		
Mailing Address:		Zin Codo:
Municipality: Ext		
Phone Number: Ext:		ı ax
Email Address:		

UST Facility #	
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If the operator is a corporation, a limited liability compar complete the following:	ny, a partnership, a lir	nited partnership, or other form of business
NJ Business Entity 10-digit ID #:	Type of business	entity:
Date of original business formation or date registra		
Name of the corporate officer, partner, or other per		
regarding this UST Facility:	, ,	
Phone Number:		
Email Address:		
3. Class A Operator		
Name:		
Mailing Address:		
Municipality:		
Phone Number:		
Email Address:		
Provide the NJ Registration and Validation Numbers, w training/certification in another state, provide the name documentation of training received and/or record of a page 1.	of the state from which	
NJ Registration Number:	and Validation N	Number:
OR, if training received out of state:		
Name of State where training occurred:		(attach training documentation)
<b>4. Class B Operator</b> Same as Class A Operator Name:		
Name:Mailing Address:		
Name:	State: _	Zip Code:
Name:	State: _ _ Ext:	Zip Code:
Name:  Mailing Address:  Municipality:  Phone Number:  Email Address:	State: _ _ Ext:	Zip Code: Fax:
Name:	State: _ _ Ext: you received training	Zip Code: Fax:  //certification in another state, provide the name
Name:  Mailing Address:  Municipality:  Phone Number:  Email Address:  Provide either the NJ examination result numbers or, if of the state from which you received training and attach	State: Ext: you received training/ formal documentatio	Zip Code: Fax:  //certification in another state, provide the name
Name:  Mailing Address:  Municipality:  Phone Number:  Email Address:  Provide either the NJ examination result numbers or, if of the state from which you received training and attach evaluation.	State: Ext: you received training/ formal documentatio	Zip Code: Fax: //certification in another state, provide the name n of training received and/or record of a passing
Name:  Mailing Address:  Municipality:  Phone Number:  Email Address:  Provide either the NJ examination result numbers or, if of the state from which you received training and attach evaluation.  NJ Registration Number:	State:  Ext:  you received training/ formal documentation  and Validation N	Zip Code: Fax: // Certification in another state, provide the name n of training received and/or record of a passing
Name:  Mailing Address:  Municipality:  Phone Number:  Email Address:  Provide either the NJ examination result numbers or, if of the state from which you received training and attach evaluation.  NJ Registration Number:  OR, if training received out of state:  Name of State where training occurred:	State:  Ext:  you received training/ formal documentation  and Validation N	Zip Code: Fax: // Certification in another state, provide the name n of training received and/or record of a passing
Name:  Mailing Address:  Municipality:  Phone Number:  Email Address:  Provide either the NJ examination result numbers or, if of the state from which you received training and attach evaluation.  NJ Registration Number:  OR, if training received out of state:  Name of State where training occurred:  5. Billing Contact Check the appropriate box:	State:State:you received training/ formal documentation and Validation N	Zip Code: Fax: // Certification in another state, provide the name n of training received and/or record of a passing  Number:  (attach training documentation)
Name:  Mailing Address:  Municipality:  Phone Number:  Email Address:  Provide either the NJ examination result numbers or, if of the state from which you received training and attach evaluation.  NJ Registration Number:  OR, if training received out of state:  Name of State where training occurred:  5. Billing Contact Check the appropriate box:  Same as Facility Owner Same as Facility O	State:State:you received training/ formal documentation and Validation N	Zip Code: Fax:  Certification in another state, provide the name n of training received and/or record of a passing  Number:  (attach training documentation)  ther – provide contact information below
Name:  Mailing Address:  Municipality:  Phone Number:  Email Address:  Provide either the NJ examination result numbers or, if of the state from which you received training and attach evaluation.  NJ Registration Number:  OR, if training received out of state:  Name of State where training occurred:  Same as Facility Owner  Same as Facility Owner  Name of UST Facility:	State: State: you received training, formal documentation and Validation Numbers.	Zip Code: Fax: // Certification in another state, provide the name n of training received and/or record of a passing  Number:  (attach training documentation)  ther – provide contact information below
Name:  Mailing Address:  Municipality:  Phone Number:  Email Address:  Provide either the NJ examination result numbers or, if of the state from which you received training and attach evaluation.  NJ Registration Number:  OR, if training received out of state:  Name of State where training occurred:  Same as Facility Owner  Name of UST Facility:  Name of UST Facility Billing Contact:	State:State:you received training/informal documentation and Validation Numbers	Zip Code: Fax: // Certification in another state, provide the name of training received and/or record of a passing Number:  (attach training documentation)  ther – provide contact information below  Title:
Name:  Mailing Address:  Municipality:  Phone Number:  Email Address:  Provide either the NJ examination result numbers or, if of the state from which you received training and attach evaluation.  NJ Registration Number:  OR, if training received out of state:  Name of State where training occurred:  Same as Facility Owner  Name of UST Facility:  Name of UST Facility Billing Contact:  Mailing Address:	you received training/ formal documentation and Validation N	Zip Code: Fax:  Certification in another state, provide the name of training received and/or record of a passing number:  (attach training documentation)  ther – provide contact information below  Title:
Name:  Mailing Address:  Municipality:  Phone Number:  Email Address:  Provide either the NJ examination result numbers or, if of the state from which you received training and attach evaluation.  NJ Registration Number:  OR, if training received out of state:  Name of State where training occurred:  Same as Facility Owner  Name of UST Facility:  Name of UST Facility Billing Contact:	State:State:	Zip Code: Fax:  // Certification in another state, provide the name of training received and/or record of a passing number:  (attach training documentation)  ther – provide contact information below  Title: Zip Code:

		UST Facility #
SECTION C. FINA	ANCIAL RESPONSIBILITY (Attach additional pages if n	ecessary)
Include entire Fin	ancial Responsibility Assurance Mechanism Docume	nt
Type of Mechanisr	n (e.g., Insurance):	
Carrier/Issuing Ins	titution:	
Effective Date:	Expiration Date:	_
Limit of Liability: Ea	ach "Occurrence" or "Incident":	_
Limit of Liability: Ag	ggregate:	_
Limit of Defense C	osts:	_
(Defense costs mu	st be subject to a separate policy limit as provided in 42 U	.S.C. § 280.97)
Retroactive Dates(	s):	
(attach or Identify )	nsurer's Schedule of Covered UST Systems Providing Thi	s Information)
SECTION D. ATT	ACHMENTS	
	erator can submit attachments to the NJDEP electronically	
	Odep.nj.gov. The owner and operator must save the docun d them as attachments to the email. The owner and opera	
	Interest ID) and the year, separated by a comma.	tor shall include in the email subject line the OST
	submitting for XYZ facility in Hamilton Twp. with the UST F	Facility # of 013164. So, the Email Subject Line
should be only: 01:	3164,2016.	
Indicate below how	you have included each of the following attachments with	this submission:
Attached Emailed	!	
	Attachment A – Specific Tank Information (if applicable	(e)
	Facility Site Plan (if applicable)	
	You are required to submit a Facility Site Plan only for the changes to the physical configuration of the tank system	

plan the location of the tanks, lines, pumps, dispensers, fill pipes, and other features of the underground

storage tank system, including the distance from existing buildings and property boundaries;

Financial Responsibility Assurance Mechanism (entire document always required)

**Owner's** copy of written authorization authorizing the signature above. (*if applicable*) **Operator's** copy of written authorization authorizing the signature above. (*if applicable*)

Other (specify):

			UST Facility #	
SECTION E. INSTALLER CERTIFICATION				
(To be completed by installer for new UST installations of	r returning out-of-	service USTs to s	service)	
Purpose of Certification (check all that apply)				
☐ Certification of New UST Installation				
☐ Certification that out-of-service USTs are properly des	igned and capabl	e of being put ba	ck into service	
Check the applicable boxes to indicate the methods used (Attach additional pages if necessary)	to comply with in	stallation/return-t	o-service require	ments.
, maon daniema, pagoo n moossany)	Tank No.	Tank No.	Tank No.	Tank No.
Tank Identification Number				
Installer certified by tank and piping manufacturers				
Installer certified or licensed by the NJDEP				
Installation is/will be in accordance with manufacturers installation checklists				
Company:	_ Installation-En	itire UST System	License #:	
Mailing Address:				
Municipality:	State: Zip Code:			
Phone Number:				
Email Address:				
Signature of UST installer certifies that the UST Syste and capable of being put back into service:	em and/or out-of	-service UST sy	stem is/are prop	erly designed

Name: \_\_\_\_\_ Title: \_\_\_\_\_

UST Facility #	

#### SECTION F. FACILITY OWNER CERTIFICATION

#### Must be signed as follows:

- •For a corporation, by a responsible corporate official.
- •For a partnership or sole proprietorship, by a general partner or the proprietor, respectively.
- •For a municipality, County, State, Federal or other public agency, by either a principal executive officer or ranking elected official.
- •For a person other than those indicated above, a duly authorized representative.

### "I certify under penalty of law that:

- 1. I have read, understand, and have followed the applicable rules and instructions for this New Jersey Underground Storage Tank Facility Certification Questionnaire;
- 2. I have personally examined and am familiar with the information submitted in this New Jersey Underground Storage Tank Facility Certification Questionnaire and all attached documents;
- 3. I believe, based on my inquiry of those individuals responsible for obtaining the information, that the submitted information is true, accurate and complete;
- 4. This facility is in compliance with N.J.A.C. 7:14B; and
- 5. I am the person required, pursuant to N.J.A.C. 7:14B-2.2, to sign this New Jersey Underground Storage Tank Facility Certification Questionnaire for the owner of this facility.
- 6. I am aware that there are significant civil penalties for knowingly submitting false, inaccurate or incomplete information and that I am committing a crime of the fourth degree if I make a written false statement which I do not believe to be true. I am also aware that if I knowingly direct or authorize the violation of any statute or regulation, I am personally liable for penalties."

Signature:		Date:
Name:	Title:	
UST Facility #:		

<b>UST Facility</b>	#					

#### SECTION G. FACILITY OPERATOR CERTIFICATION

#### Must be signed as follows:

- •For a corporation, responsible corporate official.
- •For a partnership or sole proprietorship, by a general partner or the proprietor, respectively.
- •For a municipality, County, State, Federal or other public agency, by either a principal executive officer or ranking elected official.
- •For a person other than those indicated above, a duly authorized representative.

"I certify under penalty of law that:

- 1. I have read, understand, and have followed the applicable rules and instructions for this New Jersey Underground Storage Tank Facility Certification Questionnaire;
- 2 I have personally examined and am familiar with the information submitted in this New Jersey Underground Storage Tank Facility Certification Questionnaire and all attached documents;
- I believe, based on my inquiry of those individuals responsible for obtaining the information, that the submitted information is true, accurate and complete;
- 4. This facility is in compliance with N.J.A.C. 7:14B; and
- 5. I am the person required, pursuant to N.J.A.C. 7:14B-2.2, to sign this New Jersey Underground Storage Tank Facility Certification Questionnaire for an operator of this facility.
- 6. I am aware that there are significant civil penalties for knowingly submitting false, inaccurate or incomplete information and that I am committing a crime of the fourth degree if I make a written false statement which I do not believe to be true. I am also aware that if I knowingly direct or authorize the violation of any statute or regulation, I am personally liable for penalties."

Signature:		Date:
Name:	Title:	
UST Facility #:		

Send the completed Facility Certification Questionnaire, attachments, and the applicable fee to:

Bureau of Case Assignment & Initial Notice Site Remediation and Waste Management Program NJ Department of Environmental Protection 401-05H PO Box 420 Trenton, NJ 08625-0420

UST Facility #	
OOT LACILLY #	

## **ATTACHMENT A**

### **SPECIFIC TANK INFORMATION**

ALL regulated underground storage tanks, including those taken out of operation *(unless the tank was removed from the ground prior to 9/3/86)* must be registered. Report all tank/piping status changes.

Tonk Identification Number	Tank No.		Tank No.		Tank No.		Tank No.	
Tank Identification Number								
1. Date Tank Installed (mm/dd/yyyy)								
2. Tank Size (gallons)								
3. Tank Contents (check one)  Please note that each compartment is considered a separate tank system.								
A. Leaded Gasoline								
B. Unleaded Gasoline								
C. Alcohol Enriched Gasoline (> 10%)								
D. Light Diesel Fuel (No. 1-D)								
E. Medium Diesel Fuel (No. 2-D)								
F. Waste Oil								
G. Kerosene (No. 1)								
H. Heating Oil (No. 2) Complete 12C								
I. Heating Oil (No. 4) Complete 12C								
J. Heating Oil (No. 6) Complete 12C								
K. Aviation Fuel								
L. Motor Oil								
M. Lubricating Oil								
N. Automatic Transmission Fluid								
O. Hazardous Waste (Specify ID Number)								
P. Coolant/Antifreeze								
Q. Other (please specify)								
CAS Number (Hazardous substances only)								
4. Tank & Piping Construction (Check at least one for each Tank and Piping)	Tank	Piping	Tank	Piping	Tank	Piping	Tank	Piping
A. Bare steel								
B. Cathodically Protected Metal								
1. Sacrificial Anode (SA)								
2. Impressed Current (IC)								
Date SA/IC installed:								
Date of last <b>passing</b> CP inspection:								
C. Fiberglass-Coated Steel (Tank Only)								
D. Fiberglass-Reinforced Plastic								

UST Facility #	

Tank Identification Number	Tanl	k No.	Tank	No.	Tank	No.	Tanl	K No.
	Tank		Tank		Tank		Tank	
E. Internally Lined Single lining Double walled lining Date Internal Lining Installed: Date of last passing inspection:  F. Other (Please specify, include Brand Name)								
5. Piping Operation (Check one for each tank system)		Piping		Piping		Piping		Piping
A. Pressurized Piping								
B. American Suction Piping								
C. European Suction Piping								
D. Supply/Return (Heating Oil Piping Only)								
6. Tank & Piping Structure (Check all that apply for Tank & Piping)	Tank	Piping	Tank	Piping	Tank	Piping	Tank	Piping
A. Single Wall								
B. Double Wall								
C. Secondary Containment (e.g. Externally Lined)								
D. No piping exists								
7. Type of Monitoring/Detection (Check all that apply for Tank & Piping)	Tank	Piping	Tank	Piping	Tank	Piping	Tank	Piping
A. Statistical Inventory Reconciliation								
B. Manual Tank Gauging								
C. Inventory Control								
D. Interstitial								
E. Tightness Test								
F. Ground Water Observation Wells								
G. Vapor Observation Wells								
H. In-Tank (Auto Monitoring Gauge)								
I. In-Line Electronic Pressure Monitoring								
J. Automatic Line Leak Detector								
K. None								
8. Overfill Protection (Check one for each tank)	☐ Yes	□No						
9. Spill Containment Around Fill Pipe (Check one for each tank)	☐ Yes	☐ No	☐ Yes	□No	☐ Yes	□No	☐ Yes	□No

JST Facility	<i>/</i> #	
JOI FACIIIL	/ <del>//</del>	

Tarih Idan (Carlon Nambar	Tank No.	Tank No.	Tank No.	Tank No.
Tank Identification Number				
10. Tank Status Information				
A. In-Use				
B. Out of Service				
Date Taken Out of Service (mm/dd/yyyy)				
Out of Service extension approval #:				
C. Closed				
1. Removed				
Date Removed (mm/dd/yyyy)				
Activity #				
2. Abandoned-In-Place				
Date Abandoned-In-Place				
Activity #				
11. Tank Use Information (Check if applicable)				
A. Emergency Back-up Generator				
B. Sump				
<ul><li>C. Heating Oil Tanks</li><li>If you checked I, J or K under item</li><li>3, check one of the following:</li></ul>				
1. Heating Oil for on-site consumption				
2. Heating Oil for sale or distribution				
12. Other Information (Complete if applicable)				
A. Date of Sale or Transfer (mm/dd/yyyy)				
B. Substantial Modification #				